**Do you have experience in the HR/Recruitment Sector?**

**We have flexible, freelance opportunities working with an award-winning team.**

**Salary £200+ per day**

**Amberjack work with some of the UK’s leading Early Career employers. We support future-focused organisations identify and recruit individuals with potential.**

**Why we need you**

From September through to late March we experience a sharp peak in demand for our recruitment outsourcing services. This coupled with our continued growth means we are building a pool of talent associates who can support across several of our client accounts.

**What you’ll be doing**

Working alongside an experienced team, your role will involve supporting towards the end of the recruitment process at in-person and virtual assessment centres. This may involve helping to **facilitate** the day or **assessing the candidate** themselves. It is a critical role that not only helps to ensure the most relevant and best-matched candidates are successful but also it is a key part of the process for candidates to understand more about the organisation and role they are applying for.

Providing an outstanding experience for all candidates is central to all our campaigns. You will receive full training on how to navigate our Digital Assessment Centre platform, the content of the assessment centre and the framework which candidates are being assessed against. It will also be key for you to gain a deep understanding of the client you are representing and be able to answer questions in a timely and accurate manner.

**What you’ll bring**

Due to the importance of this role and the part you will play in selecting the right candidates, we are searching for individuals who have experience within an HR or recruitment role and ideally have a good understanding of the Early Careers market. In addition to this you’ll need:

* Strong interpersonal and communication skills
* Excellent attention to detail
* Be motivated by providing great service
* Be able to follow policies and procedures
* Be able to learn new technologies at pace
* Have access to your own personal secure laptop or desktop computer

**What’s in it for you?**

As a freelancer, this role will allow you to balance your own commitments.  You can select the number of campaigns and hours you are able to support with and weekend and evening work is acceptable – all we ask is a minimum of 10 hours a week. Pay will be dependent both upon experience and the work undertaken, but the minimum rate will be £200+ per day. We ideally need associates who can start work immediately.

To apply please visit: https://associatecandidate.ambertrack.global/associate/CandidateLogin.aspx

We look forward to hearing from you!